

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE A
VIRTUAL INFORMAL CONFERENCES
April 13, 2021**

TIME AND PLACE: The virtual WebEx meeting of the Special Conference Committee of the Board of Nursing was convened at 9:12 A.M., on April 13, 2021.

Due to COVID-19 declared state of emergency and consistent with Amendment 28 to HB29 (Budget Bill for 2018-2020) and the applicable provision of §2.2-3708.2 in the Freedom of Information Act, the Board convened a virtual meeting to consider such regulatory and business matters as was presented on the agenda for the Board to discharge its lawful purposes, duties, and responsibilities.

MEMBERS PRESENT: Meenakshi Shah, BA, RN, Chairperson
James L. Hermansen-Parker, MSN, RN, PCCN-K
Erin C. Osiol, MSW, LMT, Massage Therapy Advisory Board Member

STAFF PRESENT: Patricia L. Dewey, RN, BSN, Discipline Case Manager
Claire Morris, RN, LNHA, Deputy Executive Director

ADMINISTRATIVE PROCEEDINGS STAFF PRESENT: Amanda Padula-Wilson, Adjudication Specialist
Rebecca Ribley, Adjudication Specialist

OTHERS PRESENT: Etta Bruton
Cathy M. Hanchey, Board of Nursing
Sally R. Ragsdale, Board of Nursing

CONFERENCE SCHEDULED: **Wassel Ltifi, L.M.T. 0019-016938**
Mr. Ltifi appeared, accompanied by his attorney, Nicholas Balland.
Client A also appeared.

CLOSED MEETING: Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 10:20 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Ltifi. Additionally, Mr. Hermansen-Parker moved that Ms. Padula-Wilson, Ms. Morris, Ms. Dewey, Ms. Hanchey, and Ms. Ragsdale attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:51 A.M.

Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were

identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Osiol moved to Refer the matter regarding Wassel Ltifi to a Formal Hearing of the Board of Nursing or a panel thereof. The motion was seconded and carried unanimously.

**CONFERENCE
SCHEDULED:**

Soyeon Lee, L.M.T. 0019-016037

Ms. Lee appeared, accompanied by her attorney, Alan J. Cilman, and a translator, Kyung Simmons.

CLOSED MEETING:

Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 12:31 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Lee. Additionally, Mr. Hermansen-Parker moved that Mr. Ribley, Ms. Morris, Ms. Dewey, Ms. Hanchey, and Ms. Ragsdale attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:51 A.M.

Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Osiol moved to Refer the matter regarding Soyeon Lee to a Formal Hearing of the Board of Nursing or a panel thereof. The motion was seconded and carried unanimously.

RECESS:

The committee recessed at 12:54 P.M.

RECONVENTION:

The committee reconvened at 2:00 P.M.

**CONFERENCE
SCHEDULED:**

Heather D. Riggleman, L.M.T. 0019-017269

Ms. Riggleman appeared.

CLOSED MEETING:

Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to 2.2-3711(A)(27) of the *Code of Virginia* at 2:28 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Riggleman. Additionally, Mr. Hermansen-Parker moved that Ms. Ribley, Ms. Morris, Ms. Dewey, Ms. Hanchey, and Ms. Ragsdale attend the closed meeting because their presence in the closed meeting is deemed necessary, and their

presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:01 P.M.

Mr. Hermansen-Parker moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Osiol moved to Offer Heather D. Riggleman a Consent Order for Reprimand and the Indefinite Suspension of her license with said Suspension Stayed contingent upon verification of Ms. Riggleman's entry into HPMP and remaining in compliance with HPMP in lieu of a Formal Hearing. The Motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Heather D. Riggleman and the Board.

ADJOURNMENT: The Board adjourned at 3:04 P.M.

Patricia L. Dewey, R.N., B.S.N.
Discipline Case Manager